

EXHIBIT 17b
HOA

PROFESSIONAL SERVICES

Island View Crossing II, LP - NM

			Hrs/Rate	Amount
		HOA		
8/2/2018	RB	17b Call with Special Counsel (Greg Adelman-Ptnr at Kaplin Stewart) re: HOA documents	0.1	25.00
10/26/2018	RB	17b Review emails related to HOA Special Counsel engagement possibilities	0.3	75.00
1/28/2019	RB	17b Call with Gregg Adelman of Kaplin Stewart re: HOA document revisions and potential revisions to same; status of related retention agreement	0.2	50.00
2/19/2019	RB	17b Work with Bernie Sauer on coordination with HOA Counsel for required documents and other contractor issues	0.8	200.00
3/9/2019	RB	17b Review communication and preparation for meeting on HOA docs with Gregg Adelman	0.2	50.00
3/13/2019	RB	17b Review, organize info and transmit same to Gregg Adelman and Simi Kaplin Baer of Kaplin Baer re: potential HOA document changes	2.4	600.00
3/14/2019	RB	17b Meeting with Counsel Gregg Adelman and Simi Kaplin Baer, George Hartman (Bohler Engineering), and Bernie Sauer re: HOA document revisions and related timetable	2.2	550.00
3/18/2019	RB	17b Review communication from HOA Counsel	0.1	25.00
4/17/2019	RB	17b Work on info needed for Counsel for completion of HOA and sales documents	1.4	350.00
4/18/2019	RB	17b Work on info needed for Counsel for completion of HOA and sales documents	1.8	450.00
4/23/2019	CD	17b Review worksheet for HOA budgets	1.0	175.00
4/24/2019	RB	17b Continue work on information needed for HOA documents	1.3	325.00
4/26/2019	RB	17b Continue work on information needed for HOA and sale documents	1.8	450.00
4/30/2019	RB	17b Continue work on information needed for HOA and sale documents	1.8	450.00
5/7/2019	RB	17b Call with Bernie re: HOA document issues	0.1	25.00
5/8/2019	RB	17b Work on info needed for HOA docs	1.3	325.00
5/9/2019	RB	17b Work on info needed for HOA docs	2.1	525.00
6/26/2019	CD	17b Review Public Offering Statement for HOA	0.8	140.00
12/4/2019	RB	17b Call with Carol D. re: information needed for HOA filing	0.1	25.00
12/4/2019	CD	17b Call with RB re HOA information.	0.1	17.50
12/6/2019	RB	17b Review and comment on info for HOA filing and related details	2.1	525.00
12/8/2019	RB	17b Call with Lisa LaPenna of Kaplin Stewart re: HOA docs issues	0.2	50.00
12/10/2019	RB	17b Call with Lisa LaPenna of Kaplin Stewart re: HOA docs issues	0.1	25.00
2/4/2020	CD	17b Review email correspondence re radon system installation 2/5/20	0.1	17.50
2/10/2020	RB	17b Review proposal from Penn E&R re: radon testing for townhomes	0.6	150.00
2/18/2020	RB	17b Call with Lisa Lonsbury re: sales escrow account information	0.1	25.00
2/18/2020	RB	17b Verification of deposit for sales escrow account (call to customer support, generation of report)	0.6	150.00
2/20/2020	RB	17b Call with Bernie to Peter Lamont re: scheduling and pricing of radon testing and related follow-up	0.4	100.00
2/25/2020	RB	17b Review contractor proposal for additional work, execution of same and preparation and transmittal of required payment	1.7	425.00
2/26/2020	CD	17b Review email correspondence re radon testing equipment and testing costs	0.2	35.00
2/27/2020	RB	17b Clarification of contractor proposal on cost/unit; execution of related payment & transmittal of same; review and clarification of proposal for work on additional units	0.6	150.00
2/27/2020	CD	17b Review email correspondence re vapor testing costs	0.1	17.50
3/2/2020	CD	17b Review email re HOA expenses for testing	0.1	17.50
3/3/2020	CD	17b Review email correspondence re insurance for upcoming closings.	0.1	17.50
3/6/2020	RB	17b Communication with Lisa LaPenna at Kaplin Stewart re: multiple tax IDs received from IRS for Homeowners Association	0.1	25.00
3/10/2020	RB	17b Review documents needed for sales closings	0.7	175.00
3/10/2020	RB	17b Calls with Christy Traenkle at First Partners Abstract Company re: closings	0.1	25.00
3/11/2020	RB	17b Communications with Regions re: set-up of HOA bank accounts; provide necessary HOA docs info	0.9	225.00
3/12/2020	RB	17b Communications with Regions re: set-up of HOA bank accounts	0.4	100.00
3/16/2020	CD	17b Review documents from bank for HOA account	0.4	70.00
3/17/2020	CD	17b Correspondence with bank re bank accounts	0.3	52.50
3/19/2020	CD	17b Review email correspondence re insurance for townhomes. Input insurance payment for HOA.	0.8	140.00
3/23/2020	CD	17b Work on signature documents for bank for HOA account.	1.0	175.00

PROFESSIONAL SERVICES

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Hrs/Rate Amount

3/30/2020	CD	17b Prepare draft invoice for HOA monthly fees.	0.5	87.50
3/31/2020	CD	17b Update Townhome Association Register	0.3	52.50
4/1/2020	RB	17b Initial review of draft HOA monthly invoice template	0.1	25.00
4/2/2020	RB	17b Review communication from Bank officer re: account set-up	0.2	50.00
4/3/2020	CD	17b Attempt set up of online access to Townhomes Assoc accounts.	0.3	52.50
4/3/2020	CD	17b Prepare deposit for HOA account of Capital Contribution checks, take to bank to deposit.	0.6	105.00
4/7/2020	CD	17b Receive and review March bank statements, scan forward to RB.	0.1	17.50
4/7/2020	CD	17b Set up online access to Townhomes Assoc accounts, set up register.	1.0	175.00
4/13/2020	RB	17b Prepare communication to IRS to eliminate extra tax ID# that IRS generated in error for the Townhome Association	3.2	800.00
4/14/2020	CD	17b Review email re Homeowners Association tax ID #'s.	0.1	17.50
4/21/2020	RB	17b Work on HOA issues	0.3	75.00
5/11/2020	CD	17b Receive Capital Contribution check for Lot 41	0.10	17.50
5/12/2020	CD	17b Prepare and deposit capital contribution funds for Lot 41	0.50	87.50
5/19/2020	CD	17b Prepare deposit for HOA account of Capital Contribution check, take to bank to deposit.	0.60	105.00
7/20/2020	CD	17b Review additional HOA invoice and payments issued to date.	0.20	35.00
8/14/2020	CD	17b Receive and review mail - HOA capital contribution check	0.40	70.00
8/17/2020	CD	17b Prepare deposit for HOA account of Capital Contribution check, take to bank to deposit.	0.40	70.00
8/19/2020	CD	17b Prepare deposit for HOA account of Capital Contribution check, take to bank to deposit.	0.40	70.00
9/29/2020	CD	17b Prepare and deposit capital contribution checks at bank.	0.50	87.50
10/5/2020	CD	17b Receive capital Contribution check, deposit in bank.	0.70	122.50
10/20/2020	CD	17b Prepare deposit for HOA Capital Contribution check and take to the bank, input in register.	0.50	87.50
11/29/2020	CD	17b Received HOA Capital Contribution check in mail for Lot 8	0.10	17.50
11/30/2020	CD	17b Prepare HOA Capital Contribution deposit, deposit in bank and input in register.	0.60	105.00
12/9/2020	CD	17b Prepare HOA Capital Contribution deposit, deposit in bank and input in register.	0.70	122.50
12/23/2020	CD	17b Scan copy of HOA check and forward to RB, deposit check in bank	0.40	70.00
2/4/2021	CD	17b Deposit HOA Capital Contribution check in escrow account	0.40	70.00
2/20/2021	RB	17b Message from homeowner re: HOA matters and related followup	0.10	25.00
3/5/2021	CD	17b Read Vapor Mitigation Letter to DEP from Penn E&R	0.10	17.50
3/8/2021	CD	17b Review email correspondence re HOA insurance	0.20	35.00
6/21/2021	CD	17b Update schedule of Auto Owners TP Policy Declarations with additional statements.	0.70	122.50
Total HOA			45.9	10,320.00

For Professional Services Rendered:

		<u>Total Hours Worked</u>	
RB	Ralph Brotherton	30.50	
CD	Carol Davis	15.40	
		<u>Total Hours Billed</u>	
RB	Ralph Brotherton	30.50	\$7,625.00
CD	Carol Davis	15.40	\$2,695.00
		<u>Total Hours Not Billed</u>	
RB	Ralph Brotherton	0.00	
CD	Carol Davis	0.00	